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PERSONAL INFORMATION	
Nationality:	Kosovo Albanian
Sex:	Male
Date of Birth:	August 05, 1966
Marital Status:	Married
Mother-Tongue:	Albanian
EDUCATION	
2013 - ongoing	<u>Master's Candidate</u> VICTORY College Prishtinë/Pristina- International Politics and Diplomacy
2009 – 2013	<u>Bachelor's degree</u> VICTORY College Prishtinë/Pristina - International Politics and Diplomacy
1985 - Underway	Student in University of Prishtinë/Pristina – Laboratory Technician of Biology
PROFESSIONAL PROFILE	
<ul style="list-style-type: none"> • Proven ability to liaise successfully with representatives of civil society organizations, government structures in local and central level, community leaders, media etc. • Dialog facilitation and conflict mitigation; • Conflict prevention and resolution, • Early Warning System (EWS) • Social Inclusion and Minority Rights; • Policy and Advocacy; • Cross-cultural settings; • Community rights and return policies; • Protection policies and human rights standards (particularly: age, gender and diversity approach). 	
WORK EXPERIENCE	
NGO “ADVANCING TOGETHER (AT)”	
January 01, 2017 – Currently	Position: Protection Monitoring Officer
<ul style="list-style-type: none"> • Assist and provide guidance to Municipal Offices for Communities and Return (MOCRs) for “interested to return” (ITR); • Drafting of the Municipal Action Plan (MAP) in targeted municipalities through needs assessment (NA) exercise; • Ensure IDPs residing in temporary Collective Centers (TCSs) benefit from inclusion in MAP; • Assist MOCRs to conduct proper economic assessment and mapping of relevant socio-economic institutions in both public and private sectors at municipal level; • Designing strategies for socio-economic integration and incorporate them in MAP; • Attend and advocate on behalf of People of Concern (PoCs) in return related forums; • Ensure the registration of voluntary returnees by MOCRs and intervene on individual cases requiring immediate protection intervention; • Monitor and assess the situation of the IDPs in TCSs and advocate for durable solution; • Conduct interviews, organize focus group discussions and produce detailed assessment based on the Age, Gender and Diversity Mainstreaming (AGDM); • Identify and refer Sexual and gender based violence (SGBV) to designated staff. 	
WORK EXPERIENCE	
NGO “ADVANCING TOGETHER (AT)”	
January 01, 2015 – December 31, 2016	Position: Senior Community Affairs Officer
<ul style="list-style-type: none"> • Acting as facilitators and promoters of dialogue between communities • Establishment of community forums in at least 5 locations; • Seeking joint resolutions and their prioritization for a peaceful co-existence community based project concept notes; 	

<ul style="list-style-type: none"> • Assist communities in creation of the community based projects and advocacy with the existing donors and government representatives including civil society actors; • Initiation through involving communities' representatives and respective stakeholders to provide space for the dialogue and for identifying common problems; • Provides practical platform of communication of all communities; • Provide support to various outreach activities between communities' aims to overcome ethnically based divisions and easier return and integration into the Kosovo society. 	
Kosovo Agency for Advocacy and Development - KAAD	
Policy and Advocacy Unit (PAU) - Under the UNHCR funded Programme	
August 01, 2014 - December 31, 2014	Position: <u>Policy & Advocacy Officer</u>
<ul style="list-style-type: none"> • Keeps KAAD and UNHCR abreast of any legislative and policy development in the area of return, readmission and reintegration and advices on gaps and shortcomings in the process; • Establish and maintain close working relationship and network with all relevant ministries and international organizations involved in the return and reintegration process; • Advocate changing policy or raising awareness of protection issues at development forums and keep close relationship/coordination with institutional policy makers; • Act as a focal point with Ministry for Communities and Return to monitor the implementation of the legal framework and relevant strategies; • Participates jointly with and/or on behalf of KAAD to relevant meetings and working groups on reintegration; • Liaise with KAAD and UNHCR FOs on implementation of Sub-Agreement obligations; 	
CDF – Community Development Fund	
“Social Inclusion and Local Development” - a World Bank financed project	
September 03, 2012 – August 31, 2013	Position: <u>Small and Micro Enterprise (SME) Officer</u>
<ul style="list-style-type: none"> • Introduce the SME component to municipalities, communities and other stakeholders as well as in liaising with them • Determine the eligibility of enterprises for receiving grants in accordance with guidelines • Work with municipalities, communities and other relevant stakeholders to identify suitable candidates, economic opportunities and partnerships; • Participate in the selection of beneficiaries and ensure their follow-up as appropriate; • Identify, monitor and coordinate consultants for the preparation and roll out of training courses and for providing specialized technical assistance to beneficiaries; • Collaborate closely with other actors involved in SME development, organizing and conducting technical meetings; • Prepare manuals and/or training guides on related topics; 	
Kosovo Conflict Prevention Group - KCPG (May 2011 – March 2012)	
CARE International, Kosovo - (September 2010 – April 2011)	
September 2010 – March 2012	Position: <u>Executive Director</u>
<ul style="list-style-type: none"> • CARE International Kosovo (CIK) in partnership with ProPeace and Kosovo Conflict Prevention Group (KCPG) have implemented a Conflict Prevention Project in Kosovo funded by European Liaison Office in Kosovo (ECLO) /European Union Office in Kosovo, which aims at creating sustainable mechanism in Kosovo for addressing the inter-ethnic conflict and promoting peace building initiatives. • In line with the project objectives, CARE supported local stakeholders in establishing an NGO, which is combination of 'think-tank' and grass-root named Kosovo Conflict Prevention Group, which is responsible for advocating with local decision-makers and stakeholders in Kosovo. <p>The Executive Director was responsible for providing the day-to-day and longer-term management support to all Kosovo Conflict Prevention Group staff and partner organizations in order to ensure that KCPG human resources, procurement and administration policies and procedures are adhered to at all times. This includes staff recruitment, training, development needs assessments, fundraising strategy, maintaining contacts with partners etc.</p>	
Kosovo Agency for Advocacy and Development (KAAD) - UNHCR - Sponsored Return Support and Coordination Unit (RSCU)	
June, 2009 – September 2010	Position: <u>RSCU Coordinator</u> <u>Office of Deputy Prime Minister of Kosovo</u>
<ul style="list-style-type: none"> • Monitor localization performance of Municipal Return Officers and Municipal Community Officers through regular field visits. • Consolidate reports of Joint Municipal Teams and address all issues raised by JMTs. • Liaise with Mayors to address issues raised by MROs and MCOs. • Maintain/set up a strong coordination link between central levels involved in return process and Municipalities. 	

<ul style="list-style-type: none"> • Coordinate capacity building of local return actors, including consolidation of Kosovo-wide harmonized content and materials. • Ensure that all localization activities follow protection policies and human rights Participate in municipal return forums. • Organize at the field level meeting involving key stakeholders on localization issues 	
CARE International - Kosovo	
April 2007 – June 2009	Position: SME Coordinator “Empowerment of Roma Ashkali and Egyptian Communities in Kosovo”
<ul style="list-style-type: none"> • Grant management and delivery of over 100 SME grants to members of RAE communities in 21 sites all over Kosovo; • Establish grant provision mechanism and grant criteria; • Identify opportunities for employment in cooperation with private businesses and local governments; facilitate the employment of around 70 individuals from RAE communities through grants and/or cooperation with local government. • Establish coordination with municipal centers for vocational training – Kosovo wide • Conduct assessment of socio-economic conditions of RAE communities • Coordinate activities with other grant-providers & Reporting and monitoring. 	
CARE International -Kosovo	
January 2006 –April 2007	Position: SME Officer/Deputy Project Coordinator “Sub-urban Returns in Ferizaj/Urosevac Municipality”
<ul style="list-style-type: none"> • Management of the business grants for the small enterprises of the returnee community and non-returnee neighborhood. • Establish mechanisms for grant provision to the small community enterprises • Perform market assessment and evaluated its impact in the inter-ethnic context • Socio-economic assessment and village resource profile • Various meetings such as village Task Force Meetings, MWG and Cross Boundary • Identify SME Projects for returnees and residents/recipient community, • Write and translate project proposals & Monitoring of approved and implemented projects. 	
American Refugee Committee - Kosovo	
April 2001 – November 2005	Position: Income Generation Field Agent/Return and Re-Integration of IDP-s Facilitator
<ul style="list-style-type: none"> • Coordinate all Income Generation/Community development activities Kosovo-Wide. • Oversight and support of IG/CD assessment process and design of monitoring tools. • Ensure all IG/CD policies and procedures are being implemented. • Record all financial aspects of IG/CD implemented projects and planning of IG budget. • Conduct the feasibility study on identified business ideas. Four P’s (product, price, promotion place of distribution). • Write the Project Proposals and presentation to committee on project approval. • Conduct Income Generation assessment under the program” Stabilization of Minority Situation” 	
OSCE (Organization for Security and Co-operation in Europe) Mission in Kosovo	
August 2000 – March 2001	Position: Member of Political Party Service Centre (PPSC)
<ul style="list-style-type: none"> • Organize Inter-Party/Inter-Ethnic meetings: Develop the Democratic Representation Capacity of Political Parties 	
WFP (World Food Program)	
August 1999 – June 2000	Position: Assistant Radio Operator
<ul style="list-style-type: none"> • Assistant for radio communication system between office and field staff 	
TRAININGS, SEMINARS, WORKSHOPS	
Ministry of Education, Science and Technology	Association for Psychosocial Assistance to Children and Family, (Certificate)
Advocacy Training & Resource Centre (ATRC),	Leadership and Governance (Certificate)
Advocacy Training & Resource Centre (ATRC)	Networking (Certificate)
Advocacy Training & Resource Centre (ATRC)	Team Building and Team Work (Certificate)
CARE International	Conflict Analysis Tools (Certificate)
International Centre for Community and Enterprise Development (ICCED)	Effective Communication and Report writing (Certificate)
CARE Academy	Competency-based People Management Program (Certificate)
ICCED	Marketing Course (Certificate)
ICCED	Business Appraisal Course (Certificate)
Kosovo Business Support (KBS)	Accounting, Management and Marketing (Certificate)
Regional Enterprise Agency (REA)	Small Business Management (Certificate)

World Food Programme (WFP)

Security Awareness training (Certificate)

SKILLS

- Fluent in English and Serbian language.
- Excellent communication skills.
- Computer proficiency in word processing, spreadsheets (EXCEL), outlook (email and calendar), SharePoint, Internet, etc.
- Ability to analyze and bring decisions based on method of contradictions.
- Ability to react quickly on the necessary program adoptions.
- Ability to adopt training and learning programs versus the level of skills of local staff and beneficiaries.